

DDA Registry
85-0001/15

DDA SUBJECT FILE COPY

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Chief, Protocol Branch

EXTENSION

NO.

DATE 26 August 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DDA / EXO 841 DDA / PLANS

26/8

2.

ADDA

3.

DDA

4.

Chief, Protocol Branch

5.

6.

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13.

14.

15.

Attached for review is a proposed invitation to the cornerstone laying and dedication ceremony on 31 October. (The one used for the groundbreaking ceremony is also attached.)

The 31 October invitation includes the reception on the same card. (In the case of groundbreaking, we had a separate card for the reception.) Since all those invited to the ceremony will also be invited to the reception, I see no need for two cards.

As in groundbreaking, we do have a separate card to be handed to a host at the entrance to the ceremony site. This time we also specified that the card must be shown at the reception also. (We thought this might make the Secret Service happier in the event the Vice President is able to be at the reception.) There is also a separate ticket for parking. If the Route 123 gate will be the only one open to outside visitors, we will revise the ticket to specify that.



The Director of Central Intelligence

cordially invites you to attend

the Laying of the Cornerstone and Dedication

of the Central Intelligence Agency Headquarters Building Expansion

by the Vice President of the United States

at ten-thirty o'clock on Thursday, the thirty-first of October

Nineteen hundred and eighty-five

McLean, Virginia

R.S.V.P.

by the twenty-fourth of October
703; 351-7291 or 351-4473

Informal

Reception to follow in the Headquarters Building

6 $\frac{1}{4}$ " x 4 $\frac{1}{2}$ "

*Please present this card to a host
for admittance to the ceremony and reception*

No. _____

Please be seated by 10:15 a.m.

4" x 2 $\frac{3}{4}$ "

CORNERSTONE LAYING AND DEDICATION CEREMONY

PARKING PERMIT

Place on left side of automobile dashboard. Security
Protective Officers stationed at gates to the Agency
compound will provide directions to parking areas.

$5 \frac{1}{4}'' \times 4 \frac{1}{4}''$

(on color that will
be easily seen by
guards)